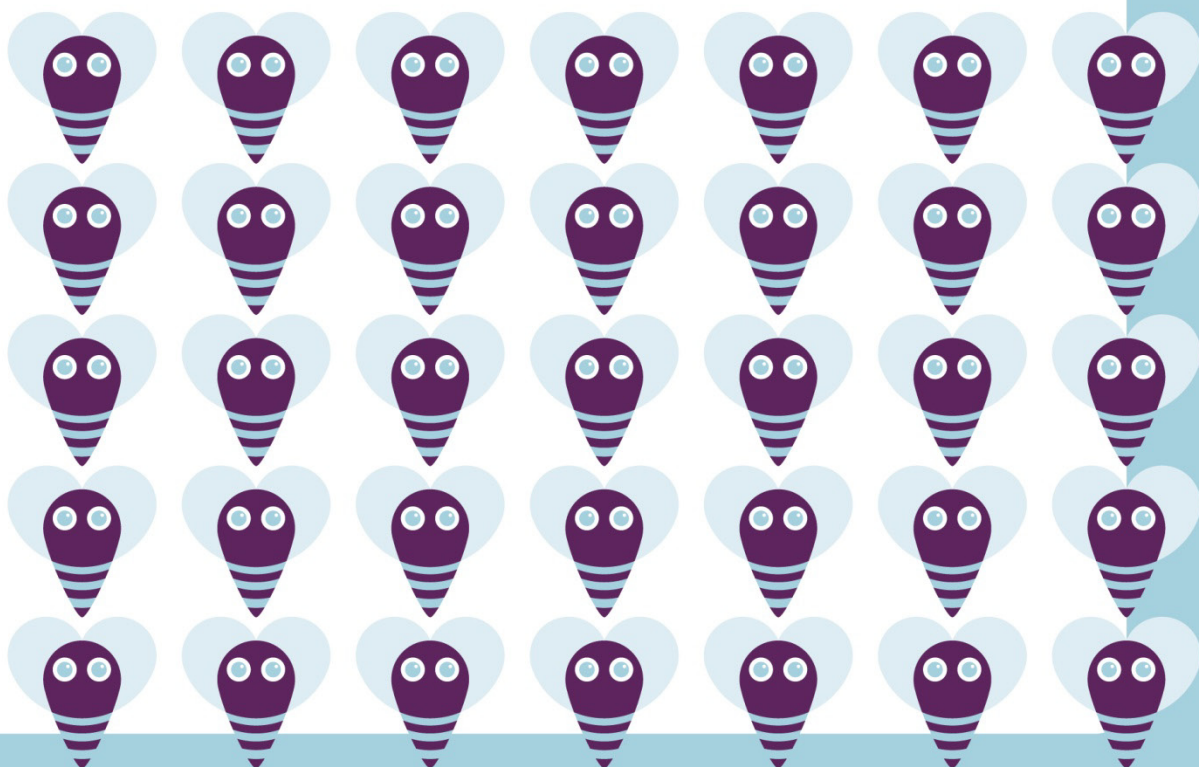




## OPENHIVEportal for parents

### Quick Start Guide



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# Welcome to OPENHIVE

Use this tutorial alongside OPENHIVE, to introduce you to some of its more important features.

## View school announcements

Your child's school provides you with log in details.

Enter your log in details. Click 'Log in'.

OPENHIVEportal opens.



Check this page for general school announcements.

Click the Parents tab.



## OPENHIVEportal for parents

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Here is information for parents, including announcements and school documents.

You can also see a list of your children. Click an arrow next to the child for more information on attendance.

The screenshot shows the Hill Valley High School OPENHIVE portal for parents. The page has a blue header with the school logo and name. The navigation menu includes Home, Parents (selected), and Library. The main content area is divided into several sections:

- Welcome:** A message from the staff, pupils, and governors, accompanied by a photo of a family reading together.
- My Children:** A list of three children with their names, class numbers, and last names, each with a right-pointing arrow for more information.

Child Name	Class	Last Name
Andrea Hobbs	CLS 10A	James Brown
Mandy Hobbs	CLS 10C	Vincent Stockill
Sam Hobbs	CLS 9B	Ann Zelinskova
- Announcements:** A notice about the Year 11 Parents evening, scheduled for 11 November, with a date and time of 14/10/2009 16:31.
- Calendar:** A list of events including the End of Term (09/06/2010 16:00), PTA meetings (15/07/2010 13:00 and 22/07/2010 13:00), and a note about a good holiday.
- Parents Discussion board....**: A section for parental communication, currently showing a subject titled "Parental Governor Nominations".

## Log out of OPENHIVE

Click Log Out, in the top-right corner of the display.





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